Australian Government
Australian Pesticides and Veterinary Medicines Authority

APVMA Stakeholder Engagement Activities 2021–22

This document sets out the events and activities we intend to undertake to meet the objectives set out in our Stakeholder Engagement Framework. These activities are in addition to our ongoing informal engagement with all stakeholders. We will review this document annually, and update it from time to time.

Table 1: Stakeholder engagement events

Event	Objective	Agenda items	Frequency	Attendees
APVMA Consultative Forum	To consult with and involve stakeholders to ensure their issues and concerns are understood and considered, and educate stakeholders on APVMA regulatory activities.	Liaison and high-level discussions with clear terms of reference.	Twice per year	Representative from peak industry bodies SES sponsor: CEO
APVMA User Forum	Liaison and high-level discussion with agvet product user groups.	High-level matters of shared significance to the forum members. The forum will have clear terms of reference.	Twice per year	Representatives from agricultural and veterinary (agvet) user groups SES sponsor: CEO
Cost Recovery Working Group	To seek feedback and input from industry stakeholders on the APVMA's cost recovery arrangements.	Liaison and operational-level discussions with clear terms of reference.	Three times per year	Representatives from peak industry bodies. SES sponsor: Chief Operating Officer
Industry Roundtables	Engagement with industry groups to discuss matters of interest to members of specific industry group.	Strategic level discussion of issues of interest specific to the industry group.	Ongoing	Representatives from relevant areas of the APVMA SES sponsor: CEO
Interagency Compliance Forum	To discuss matters of shared interest in relation to intelligence, investigations, and compliance matters.	Liaison and high-level discussions with clear terms of reference.	Quarterly	Representatives from compliance areas of jurisdictions SES sponsor: Executive Director, Compliance
Manufacturers' Licensing Scheme – Industry Liaison Forum	To seek feedback and input from veterinary chemical product manufacturers.	Working level discussion on issues relevant to licensed manufacturers.	Twice per year	Representatives from veterinary chemical product manufacturers EL2 Veterinary Medicines/ Manufacturing Quality and Licencing

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MQL Auditor Updates	Monthly engagement with Auditors to improve audit processes, outcomes and opportunities regarding remote or hybrid audits.		Monthly	APVMA Auditors EL2 Veterinary Medicines/ Manufacturing Quality and Licencing
Ongoing international engagement	Participation in international expert meetings and partnering with overseas regulators to share knowledge and expertise, develop relationships, participate in scientific expert groups, exchange regulatory policy information and improve collaboration including in compliance and enforcement activities.	Forum specific.	Ongoing	Relevant areas
Participation in the National Working Party on Pesticide Applications	Engagement with stakeholders about current and emerging technologies in the agvet chemical industry.	Working level discussion of relevant to current and emerging technologies.	As required	EL2 Pesticides
Registration Liaison Forum	To inform operational policies, guidelines and protocols, and align agvet chemical control objectives.	Liaison and high-level discussions with clear terms of reference.	Three times per year	Representatives from state and territory regulators and relevant Australian Government departments SES sponsor: Executive Director, Registration Management
State and territory regulators (Harmonised Agvet Chemicals Control of Use Task Group – HACCUT)	To consult with and involve state and territory regulators to ensure their issues and concerns are understood and considered, and educate on APVMA activities.	To be engaged through the HACCUT meetings.	As required	State and territory partners SES sponsor: Executive Director, Registration Management

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Table 2: Stakeholder engagement activities

Activity	Objective	Outcomes
Compliance and enforcement email updates	Communicate outcomes of monitoring, detection and enforcement activities with our stakeholders.	Our stakeholders are given the option to 'opt-in' to receive regular email updates detailing recent compliance and enforcement activities and outcomes, which are also published to our website.
Compliance and monitoring education campaigns for suppliers	To educate suppliers about the importance of compliance with label instructions, how to report suspected non-compliance, hormone growth promotant (HGP) licensing requirements, and how to report adverse experiences to the APVMA.	Helping industry, suppliers and the general public learn more about: • the role of APVMA Compliance • how to report suspected non-compliance • how to report adverse experiences • HGP licensing requirements. On an ad hoc basis, APVMA's Compliance and Monitoring program will attend field days to speak with industry, the general public and suppliers, as well as representation at Safemeat and MLA or Integrity Systems Company meetings.
Continuing tailored e-newsletters	Tailor e-newsletter content to meet the needs and interests of our stakeholders.	Our stakeholders are given the option to 'opt-in' to receive newsletters tailored to specific areas of interest, such as the veterinary medicines and pesticides industries. Tailored e-newsletters are sent in addition to our real-time email notifications, including news and updates, the Gazette and recall notices.
Enhancing our consultation process	Improve how we share information about consultation opportunities and make the submissions process accessible for all stakeholders.	Our stakeholders are given the option to 'opt-in' to receive email notifications when a new public consultation is published to our website. An online questionnaire-style format for each consultation will be developed to help guide stakeholders through the online submission process.
Website accessibility review	Ensure our website content is accessible to a non-technical audience.	We will continue to review the accessibility and accuracy of website content in line with the review schedule established for each webpage.